

## Introduction

St Paul's is an Anglican School, founded on the ethos and values of the Anglican Church. All members of the St Paul's Anglican Grammar School community should uphold the values of wisdom, integrity, compassion and respect.

Our Code of Conduct is based on the premise that student welfare and discipline is a joint responsibility between all members of the community including students, staff, parents, alumni, coaches, guests and other people associated with the School.

Members of the community should aim to meet our Code of Conduct in all school environments and when involved in any school activities, such as excursions, incursions, camps and when travelling to and from school.

The School's aim is to establish an atmosphere in which students feel safe, secure, respected and have maximum opportunities to learn.

## Student Rights and Responsibilities

### All students should have the right to...

- be safe and feel comfortable at school
- be treated with respect, kindness, care and consideration
- be given the opportunity to learn in an inclusive environment and complete tasks to the best of their ability.

### All students have the responsibility to...

- follow instructions, school rules and the Code of Conduct
- respect the rights of students, staff, helpers and visitors.
- be respectful, honest, courteous, thoughtful, cooperative and encouraging to others
- demonstrate safe behaviour and maintain a safe environment by reporting any dangerous activity to staff
- care for their own property and the property of others
- care for the wellbeing of others by informing staff when concerned for a fellow student
- express themselves in a socially appropriate manner
- respect the diversity of our school community and demonstrate tolerance
- wear the correct uniform appropriately
- use ICT resources safely, respectfully and lawfully.

## Staff Rights and Responsibilities

### All staff have the right to...

- be free from disruptive behaviour in the teaching and learning process
- be treated fairly and with respect, care and consideration by all members of the school community
- speak to children at any time to seek clarity in regard to student behaviour and pastoral care issues
- receive support from the school community with the implementation of the Code of Conduct.

### All staff have the responsibility to...

- follow the Code of Conduct
- be honest, courteous, thoughtful, cooperative and encouraging to others
- provide a varied and stimulating learning environment which strives to cater for the needs of all children
- fairly, reasonably and consistently uphold the expectations of the School
- encourage students to recognise and celebrate the achievements of others
- encourage an understanding that each person must accept responsibility for his or her actions and assist/support students in developing appropriate strategies to help prevent repeated misbehaviour
- develop student awareness and understanding of the Code of Conduct
- encourage students to behave in a positive manner and act as a role model in line with the Code of Conduct
- demonstrate zero tolerance of racism and openly support diversity
- interact with others in a responsible and respectful manner at all times, including social media and other online platforms
- ensure that all relevant persons are informed of incidents and action taken
- seek information from all involved on matters of welfare and student discipline
- afford students procedural fairness in all welfare and discipline matters
- complete all necessary child safe standards training modules as required by the State Government's regulations.

## Parent Rights and Responsibilities

### All parents and carers have the right to...

- expect that the School will endeavour to provide a safe and caring environment in line with the Code of Conduct
- expect that the School will implement the Code of Conduct with the students
- discuss issues regarding their child with a staff member at a convenient, mutually agreed time.

### All parents and carers have the responsibility to...

- follow the Code of Conduct and discuss the Code of Conduct with their child
- be honest, courteous, thoughtful, cooperative and encouraging to others
- encourage good behaviour habits in their children
- support the School in its effort to maintain a positive teaching and learning environment
- support the School in its discipline procedures associated with the Code of Conduct
- provide a supportive environment and supervision for safe, respectful, lawful use of ICT
- interact with others in a responsible and respectful manner at all times, including social media and other online interactions
- respectfully engage with all members of the school community at all times, in line with the Parent Code of Conduct
- support the School's ethos and Christian values-based way of life
- have completed the necessary child safe standards training modules as required by State Government regulations and a Working With Children Check before undertaking any coaching role or before participating in classrooms, excursions, camps or any other volunteer activity involving students.

## Positive Communication

St Paul's Anglican Grammar School aims to ensure that communication between members of the community is positive and meaningful. Clear communication with parents through the diary system, by phone or email ensures that parents are kept informed. Parents are welcome to contact Mentors or Classroom Teachers with concerns in the first instance. If further assistance is required, Heads of Year or Heads of School may be contacted or referred by the Mentor or Classroom Teacher.

Staff meet regularly, as a group, to discuss pastoral care and academic issues relating to individual students and to develop and monitor the variety of strategies used to positively encourage appropriate behaviour and application to studies. The School also aims to facilitate positive interactions between students by using a range of peer-mentoring and pastoral curriculum strategies.

St Paul's Anglican Grammar School recognises that mobile phones play an important role in communication between a child and his or her parents/carers. Electronic devices brought to school must be turned off and kept in the student's bag or locker during the day or handed to their class teacher and collected before they go home. Parents who wish to contact their child during the school day are asked to do so through the relevant school office. Students who need to contact their parents during the school day are expected to do the same and not call them from their mobile phones. Students who bring electronic devices to the School do so at their own risk. The School will not accept liability for any lost, stolen or damaged items.

Students in the twenty-first century spend increasing amounts of time online learning and socialising. St Paul's Anglican Grammar School believes the teaching of cyber safe and ethical online behaviour is essential in the lives of students and is best taught in partnership between home and school.

All members of the St Paul's Anglican Grammar School community are expected to practice appropriate behaviours when they are using Information Communication Technology. Members of the school community should show respect to others and also give due respect to the reputation and good name of the School.

Relevant policy documents including Mobile Phone and Electronic Devices, Social Media, Bullying Prevention, Electronic Communication, Parent Communication and Cyber Safety Agreements can be found on the School's portal 'MyStPauls'.

## Consequences

Failure to abide by the Student Code of Conduct expectations will result in a variety of individual consequences. Depending on the nature of the behaviour, these responses may vary from warnings to withdrawal from the group to suspensions. Continual unsatisfactory behaviour within or outside the classroom can be grounds for exclusion from special activities, incursions, excursions, interschool sporting activities and camps.