

## Consent2Go

### Getting started

All current parents/guardians will receive a personalised email with a link to begin the process of updating their child's current health records. All information is stored within Australia in a Tier 1 environment, complying with Australian privacy requirements.

You will be required to provide information relating to:

- Parent information/Emergency contacts
- Care details
- Medical information
- Photo/video permissions

Once you have completed this process, the real advantages and time savings occur. Ongoing medical updates, and the provision of permission to attend camps and excursions, will be user-friendly and efficient and the new system will completely remove the existing paper-based forms that have been received to date.

### Tips before starting the process

There are a number of things that will assist in easy completion of the form:

- Have your Medicare card available
- Know your current doctor's practice name, address and phone number
- Know your private health insurer, policy type and number
- Have a copy of your child's medical condition action plan ready to upload (if applicable)
- Have a copy of your child's vaccination records ready to upload. If your child is an Australian citizen, you will need to obtain a copy of their Australian Immunisation Register (AIR) history statement (it will be beneficial if you have already established a myGov profile).

### Your child's current Vaccination Status Certificate

As part of the amendments to the School Education Regulations, schools will be required to identify an Australian student's vaccination status by sighting the child's current AIR history statement. From 1 January 2019, schools are required to identify if a student is up to date with their vaccinations and for this information to be included on a school's enrolment register. This information will be disclosed to relevant government authorities as required.

If your child is under 14 years old, you can access their immunisation history statement via your myGov account by following this guide: <https://www.humanservices.gov.au/individuals/online-help/medicare/getting-your-immunisation-history-statement-using-your-medicare-online-account>

If you need to create a myGov account, you can create it by visiting: <https://www.humanservices.gov.au/individuals/online-help/create-mygov-account>

If your child is over 14 years old, your child will need their own myGov account.

## Logging on to Consent2Go

After clicking on the link in the email you have received, you will automatically be connected to Consent2Go.

**St Paul's Anglican Grammar School** Need Help

Dear Mrs Smith

Welcome to St Paul's Anglican Grammar School and Consent2Go.

We appreciate you taking the time to update and complete your child's health and emergency contact details.

Before proceeding, please ensure you have a current copy of your child's health action plans (if required) and Vaccination Status Certificate from the Australian Immunisation Register as you will be required to upload the documents in this eform. You may skip this step, however your child's Vaccination Status Certificate must be provided to the school at your earliest convenience.

The final page will require you to submit the information. Please ensure at the final stage that you click SUBMIT to ensure the update is completed.

**Confirmation**

You are updating the contact details and health profile of:

- John Stpaulstest

**CLICK TO CONTINUE**

By continuing you agree to the Terms and Conditions of use and the St Paul's Anglican Grammar School Privacy Collection Notice

Consent2Go

The information requested will relate to:

- Parent information/Emergency contacts
- Care details
- Medical information
- Photo/video permissions

If you have not received a link and wish to complete or update your child's health profile, please visit <https://www.mcbschools.com/stpaulsags/studentupdate> to be taken to the update page. Enter your email address previously provided to the School to receive an update link.

**St Paul's Anglican Grammar School** Need Help

To update your child's contact details and health profile, please enter your email address below. An update link will be sent within an email to the specified address.

Please enter parent / guardian email address linked to the student

email

**Send Update Link**

By continuing you agree to the Terms and Conditions of use and the St Paul's Anglican Grammar School Privacy Collection Notice

Consent2Go

**Parent information/Emergency contacts**

Please complete all the required fields in the Parent/Guardian section.



**St Paul's Anglican Grammar School** Need Help

1 of 4 - Parent

**PARENT/GUARDIAN DETAILS:**  Private

TITLE: Mr ✓ PARENT / GUARDIAN NAME: Joan ✓ PARENT / GUARDIAN LAST NAME: Smith ✓

RESIDENTIAL ADDRESS: 41 Main Street ✓

SUBURB: DROUIN STATE: VIC POST: 3818 COUNTRY: Australia

00 0000 0000 03 5633 3333 ✓ 00 0000 0000 03 5633 3333 ✓ 0400 000 000 0427 222 231 ✓

✉ Smith@stpaulsags.vic.edu.au Change Email

**BACKGROUND INFORMATION**

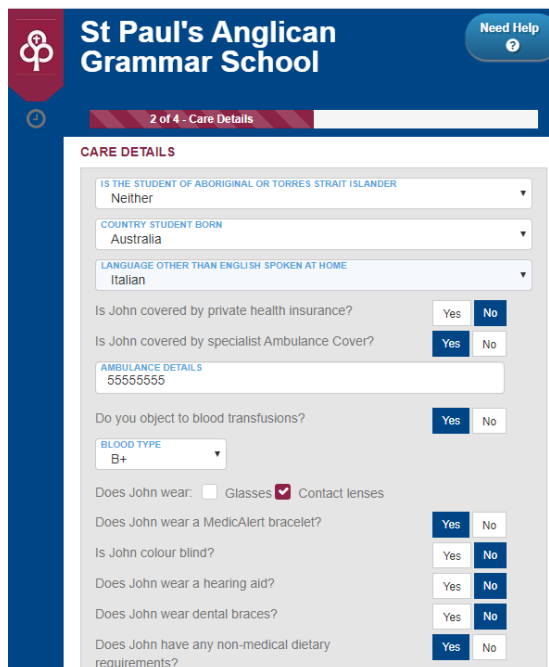
HIGHEST YEAR OF SCHOOL COMPLETED: Year 12 ✓

HIGHEST QUALIFICATION COMPLETED: Bachelor Degree or Above ✓

LANGUAGE OTHER THAN ENGLISH AT HOME: Italian ✓

**Care details and photo consent**

For your child's immunisation status, please select the correct status and upload your child's current immunisation history statement (refer to *Your child's current Vaccination Status Certificate* above). This step may be skipped if necessary, but should be completed **as soon as possible**.



**St Paul's Anglican Grammar School** Need Help

2 of 4 - Care Details

**CARE DETAILS**

IS THE STUDENT OF ABORIGINAL OR TORRES STRAIT ISLANDER: Neither

COUNTRY STUDENT BORN: Australia

LANGUAGE OTHER THAN ENGLISH SPOKEN AT HOME: Italian

Is John covered by private health insurance? Yes No

Is John covered by specialist Ambulance Cover? Yes No

AMBULANCE DETAILS: 55555555

Do you object to blood transfusions? Yes No

BLOOD TYPE: B+

Does John wear:  Glasses  Contact lenses

Does John wear a MedicAlert bracelet? Yes No

Is John colour blind? Yes No

Does John wear a hearing aid? Yes No

Does John wear dental braces? Yes No

Does John have any non-medical dietary requirements? Yes No

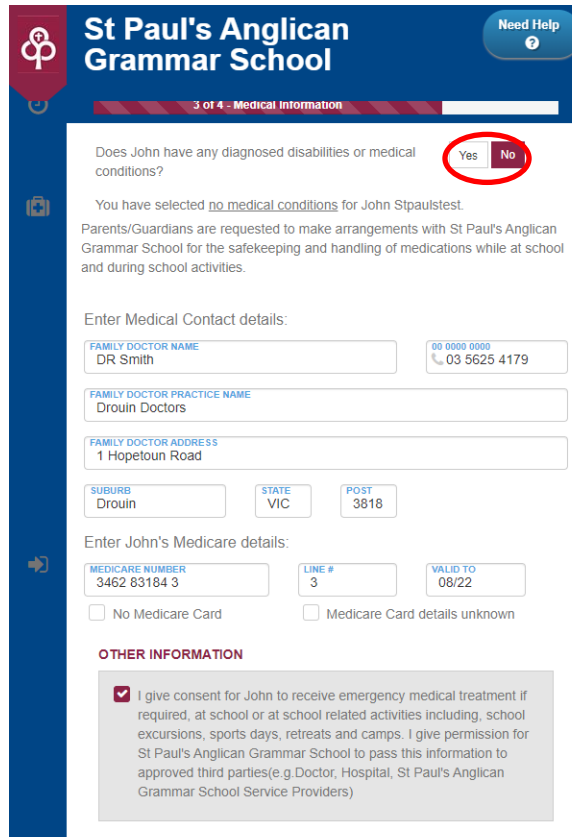
Also on this page parents/guardians are asked to consent to the School's use of imagery containing students in school photos, publications, communications and marketing.

**It is important for parents to know that if they DO NOT agree, their child will not be featured in any school photos and therefore, there will not be any visual record of their journey at St Paul's Anglican Grammar School.** More information is available on the eform page and by contacting the School.

**Medical information**

If your child has a medical condition, please click **Yes** and **add**, and complete the details requested for the medical condition concerned.

Note: St Paul's Anglican Grammar School requires the uploading of condition management documents/action plans for all students who suffer from asthma, anaphylaxis, epilepsy/seizures and diabetes.  
 If you have any queries or concerns about your child's medical condition, please contact the school.



**St Paul's Anglican Grammar School** Need Help ?

**3 of 4 - Medical Information**

Does John have any diagnosed disabilities or medical conditions?  Yes  No

You have selected no medical conditions for John Stpaulstest.

Parents/Guardians are requested to make arrangements with St Paul's Anglican Grammar School for the safekeeping and handling of medications while at school and during school activities.

Enter Medical Contact details:

FAMILY DOCTOR NAME: DR Smith 00 0000 0000  
 03 5625 4179

FAMILY DOCTOR PRACTICE NAME: Drouin Doctors

FAMILY DOCTOR ADDRESS: 1 Hopetoun Road

SUBURB: Drouin STATE: VIC POST: 3818

Enter John's Medicare details:

MEDICARE NUMBER: 3462 83184 3 LINE #: 3 VALID TO: 08/22

No Medicare Card  Medicare Card details unknown

**OTHER INFORMATION**

I give consent for John to receive emergency medical treatment if required, at school or at school related activities including, school excursions, sports days, retreats and camps. I give permission for St Paul's Anglican Grammar School to pass this information to approved third parties(e.g.Doctor, Hospital, St Paul's Anglican Grammar School Service Providers)

**Confirmation and Submitting**

Please tick the confirmation box and click Submit to complete the process.



**St Paul's Anglican Grammar School** Need Help ?

**4 of 4 - Confirmation**

I have provided St Paul's Anglican Grammar School with the current contact details and health status of **John Stpaulstest**. I acknowledge that it is my responsibility to inform St Paul's Anglican Grammar School of any changes at all times.

Back Consent2Go **SUBMIT**

## Consent2Go FAQs

**Q: I received an email advising me that I would soon be receiving a link to Consent2Go but I am yet to receive it, what should I do?**

**A:** Check your Junk Mail box to see if the email has transferred to your junk/spam email folder. If this has happened, you may want to click 'Not Junk' or add the email address [news@stpaulsags.vic.edu.au](mailto:news@stpaulsags.vic.edu.au) to your Safe senders list.


**Q: Where are the data servers located? How is this information stored?**

**A:** For Australian schools, data is stored within Australia in a Tier 1 environment, where all handling of personal information for individuals complies with the Australian Privacy Act 1988.

**Q: Is Consent2Go owned by St Paul's Anglican Grammar School or a private company?**

**A:** Consent2Go is a private company and is the School's agent for collecting your child's health information.

**Q: Consent2Go will not proceed to the next screen**

**A:** Please look for any red icons  with a cross displayed. This will indicate a compulsory field that must be answered before you can proceed to the next screen.



**Q: Can the School provide me with a paper copy of the form as I do not wish for my child's health records to be maintained online?**

**A:** To ensure your child's health records are current, St Paul's Anglican Grammar School will regularly require parents/guardians to update their child's health details on Consent2Go. If any parents require assistance, please contact the School.

**Q: Why can't I change my name or address?**

**A:** These details cannot be changed in Consent2Go. Please contact the School if you need to make a change to any part of your name and/or your mail or home address.

**Q: What happens if I change my email address?**

**A:** If you change your email address you will receive a confirmation email containing a security code. This process will validate your new email address. If you do not receive this email, please contact the School for assistance.

**Q: Can I use my own details as the Emergency contact?**

**A:** At all times, the School will try to contact the parents in the first instance. The emergency contact is simply for the rare circumstance when neither parent nor guardian can be contacted. For this reason, please put down the details of another trusted adult who is known to your child and available to answer phone calls during the school day.

**Q: Where do I download the app?**

**A:** There is no Smartphone app available for Consent2Go. The platform can be accessed via any web browser.

**Q: How much do I pay to use Consent2Go?**

**A:** The Consent2Go system is free for parents. The School pays an annual fee to use Consent2Go.